

SCRUTINY BOARD
(STRATEGY RESOURCES)

APPENDIX 1

2017/18 WORK SCHEDULE

Title	Type of Item	Notes	Jun-17	Jul-17	Aug-17
Business Rates	Policy Review	Confirmed at the meeting in July 2017. Initial report from Chief Finance Officer in September. Other activities could include discussion with the Valuation Office and attendance at a tribunal hearing.			
Inquiry area 2 (TBC)	Inquiry	Scope to be determined			
Financial Health Monitoring	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18	
			Treasury Management Outturn Report 2016/17	Medium Term Financial Strategy 2018/19 – 2020/21	
			Financial Outturn - Year ended 21 March 2017		
Emergency Planning & Preparedness	Performance review	Further reports/ follow-up actions to be determined.		Annual Risk report	

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2017/18 WORK SCHEDULE

Title	Type of Item	Notes	Jun-17	Jul-17	Aug-17
Fees and charges	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.			
Budget proposals	Policy Development				
Best Council Plan progress	Performance monitoring	Frequency of BCP progress updates to be determined.		BCP: Annual performance report 2016/17	
Service area performance (1)	Performance monitoring	Service area performance reports: Human Resources. Other service areas TBC			
Service area performance (2)	Performance monitoring	Service area performance reports: grouping of service areas TBC			
Service area performance (3)	Performance monitoring	Service area performance reports: grouping of service areas TBC			
Commissioning	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning			

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2017/18 WORK SCHEDULE

Title	Type of Item	Notes	Jun-17	Jul-17	Aug-17
Commissioning: recommendation tracking	Performance monitoring	Recommendation tracking: Commissioning report			
Briefings	Briefings	To be identified as and when required			

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2017/18 WORK SCHEDULE

Title	Type of Item	Sep-17	Oct-17	Nov-17	Dec-17
Business Rates	Policy Review	Report on current arrangements - including risks & opportunities		Attendance of representatives from the Valuation Office Agency (VOA)	TBC
Inquiry area 2 (TBC)	Inquiry				
Financial Health Monitoring	Performance review		Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18
Emergency Planning & Preparedness	Performance review		Draft statement		

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2017/18 WORK SCHEDULE

Title	Type of Item	Sep-17	Oct-17	Nov-17	Dec-17
Fees and charges	Policy Review		Report from Chief Finance Officer		Proposals to be included as part of initial 2018/19 budget proposals
Budget proposals	Policy Development				Initial 2018/19 budget proposals
Best Council Plan progress	Performance monitoring				
Service area performance (1)	Performance monitoring		Service area performance reports		
Service area performance (2)	Performance monitoring			Service area performance reports	
Service area performance (3)	Performance monitoring				Service area performance reports
Commissioning	Performance monitoring		Commissioning: Formal response and 6-monthly report (Rec. 2)		

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2017/18 WORK SCHEDULE

Title	Type of Item	Sep-17	Oct-17	Nov-17	Dec-17
Commissioning: recommendation tracking	Performance monitoring				Commissioning: Progress report
Briefings	Briefings				

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2017/18 WORK SCHEDULE

Title	Type of Item	Jan-18	Feb-18	Mar-18	Apr-18
Business Rates	Policy Review	TBC		Scrutiny Board statement / report (TBC)	
Inquiry area 2 (TBC)	Inquiry				
Financial Health Monitoring	Performance review		Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18	
Emergency Planning & Preparedness	Performance review				

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2017/18 WORK SCHEDULE

Title	Type of Item	Jan-18	Feb-18	Mar-18	Apr-18
Fees and charges	Policy Review				
Budget proposals	Policy Development	2018/19 Budget recommendations			
Best Council Plan progress	Performance monitoring				
Service area performance (1)	Performance monitoring	Service area performance reports			
Service area performance (2)	Performance monitoring		Service area performance reports		
Service area performance (3)	Performance monitoring			Service area performance reports	
Commissioning	Performance monitoring			6-monthly report (Rec. 2)	

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2017/18 WORK SCHEDULE

Title	Type of Item	Jan-18	Feb-18	Mar-18	Apr-18
Commissioning: recommendation tracking	Performance monitoring			Commissioning: Progress report	
Briefings	Briefings				